Snapfish values your privacy. Depending on where you reside, you have certain rights to your personal information, including the right to:

* Information regarding what personal information we collect, use and disclose about you (“**Right to Know**”)
* Access the specific pieces of personal information we have about you (“**Right to Access**”)
* Delete (or erase) your personal information (“**Right to Deletion/Erasure**”)

If you are located within the European Economic Area (“EEA”) or the United Kingdom (“UK”), you also have the rights to: rectification; restriction of processing; data portability; and to object to the processing of your personal information.

When processing your request, we must verify your identity before we delete or provide you with access to the personal information, we hold about you or others if you are an Authorized Agent. For more information about these privacy rights and our verification process, please visit our Privacy Notice on our site.

**HOW CAN I EXERCISE MY PRIVACY RIGHTS?**

We offer several ways for you to exercise your privacy rights:

* For speedy results: If you have an account with us, you can log into your account to learn more about what information we hold about you or delete your account. To request a delete, you can log in to your account | Click on your profile | Select Account Settings | Scroll down to Manage Account | Select Proceed with Delete Account
* You may also e-mail us at [privacy@snapfish.com](mailto:privacy@snapfish.com). When emailing us, please complete the Privacy Request Form below and attach it to the email or provide all the details which are required on the form in your email. **All fields are mandatory** as they allow us to complete your request in a timely manner.
* If required, you may also call us toll free in the U.S. at 1-877-437-2228. Tolls may apply outside the U.S.
* DUE TO COVID-19 PANDEMIC AND GOVERNMENTAL ORDERS REGARDING ACCESS TO OFFICES, WE ARE CURRENTLY UNABLE TO ACCEPT MAILED REQUESTS.

**PRIVACY REQUEST FORM**

1. **Please select the situation that applies to you:**

I am a resident of California (complete questions 2 and 3)

I am completing this form on behalf of a California resident (complete questions 2, 3, and 4)

I am an individual located within the EEA or the UK (complete questions 2 and 3)

1. **Please provide the following information so we can verify your identity:**

|  |
| --- |
|  |

Last name

|  |
| --- |
|  |

First name

|  |
| --- |
|  |

Telephone number:

|  |
| --- |
|  |

E-mail address:

|  |
| --- |
|  |

Billing address (if you have made a purchase with Snapfish)

1. **Please identify the nature of your request:**

Right to Know

Right to Access

Right to Deletion / Erasure

If you are located within EEA or the UK, you may also elect the following rights:

Rectification

Restriction of processing

Data portability

Object to processing

1. **For Authorized Agents requesting on behalf of a California resident**

I confirm I am an Authorized Agent either (i) registered with the California Secretary of State, pursuant to section 1798.140(y) of the California Consumer Privacy Act and applicable regulations, (ii) with the power of attorney pursuant to California Probate Code section 4000 to 4465, or (iii) with written and signed permission to act on the individual’s behalf.

Please include proof of your registration with the California Secretary of State, power of attorney, or written and signed permission to act on the individual’s behalf.

You may include or attach documents relating to your request.

**Acknowledgement**:

☐ I certify that the information given in this form is true and accurate. I understand that the information I provide will be used solely for Snapfish LLC to process my request and to provide me with a response, and I agree to the collection, use, and processing of my personal information as described in the Privacy Notice. I further understand that it may be necessary for me to provide Snapfish with additional information before Snapfish fulfills my request. I understand that, in certain circumstances, my request may be denied.